

## Litigation Cost Control

### *Identifying and Managing the Hidden (and not so Hidden) Internal Costs of Litigation*

1. In-house counsel and outside counsel must communicate effectively to collaborate through all steps of litigation.
2. Triage a case early to understand the scope and business risk.
3. Clearly define the objective and goals of litigation at the start.
4. Designate a point of contact, both within the company and at outside counsel's firm.
5. Manage the discovery process effectively by identifying key witnesses and document locations to avoid scattered collection efforts.

## 5 FOR THE ROAD

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